



---

## Initiate Grant Proposal Form

Please complete and submit this form to Patrick McElhiney: [jmcelhiney1@columbiastate.edu](mailto:jmcelhiney1@columbiastate.edu)

**Faculty/Staff Submitting Form:**  
**College Department:**

**Date:**

1. Is this a new project, or have you received funding for this before?

New Proposal       Renewal

2. Please provide a brief description of the need/project for which you are requesting funds that addresses how the activities are consistent with the mission and goals of the College:

3. Amount of funds to be requested:

4. Funding period:

through

5. Please list the major equipment, supplies, or personnel for which you are requesting grant funding:

6. Does this project require any resources from the College, beyond assistance provided by Grants Office?

YES       NO

If YES, please describe:

7. Will you be partnering with another institution or institutions on a proposal that will be submitted by the partner institution?

YES       NO

8. Proposal information shared with key personnel/College departments that are needed to implement the project and/or that might be significantly impacted by the project (Name/Title):

9. Available funding sources or grant programs:

10. Proposal submission deadline: