

Retrieve Messages

- 1 New
- 3 1 Saved
- 3 2 Deleted*

During Message

- 1 Restart message
- 2 Save
- 3 Delete
- 4 Slow playback
- 5 Change volume*
- 6 Fast playback
- 7 Rewind message
- 8 Pause/Resume
- 9 Fast-forward
- # Fast-forward to end
- # Skip message, save as is
- #

After Message

- 1 Replay message
- 2 Save/Restore as saved*
- 3 Delete
- 4 Reply
- 4 2 Reply to all
- 4 4 Call the subscriber*
- 5 Forward message
- 6 Save as new/Restore as new*
- 7 Rewind message
- 8 Deliver e-mail or fax to fax machine*
- 9 Play message properties
- # Save as is

Find Voice Messages

5 Find messages*

- 1 From another subscriber
- 2 From all outside callers
- 3 From a specific outside caller

Send a Message

2 Send

Address and record message

- # Send now
- 1 Message options

- 1 Change address
- 2 Change recording
- 3 Set special delivery
- 4 Review message
- # Send

- 1 Add name
- 2 Hear all names
- 3 Remove name
- 1 Hear recording
- 2 Save recording
- 3 Rerecord
- 4 Add to recording
- 1 Urgent
- 2 Return receipt
- 3 Private
- 4 Future

Change Preferences

4 Setup options

- 1 Greetings
- 2 Message settings
- 3 Personal settings
- 4 Call transfer

- 1 Record this greeting
- 2 Turn on/off alternate greeting
- 3 Edit other greetings
- 4 Hear all greetings

- 1 Change message notification
- 2 Change fax delivery*
- 3 Change menu type
- 4 Edit private lists

- 1 Pager
- 2 Home phone
- 3 Work phone
- 4 Spare phone

- 1 Keep this number
- 2 Enter new number

- 1 Select full or brief menus
- 1 Hear lists
- 2 Change names on a list

- 1 Change password
- 2 Change recorded name
- 3 Change directory listing

- 1 Change listing status

- 1 Switch between transferring calls to extension or voice mail
- 2 Change extension or phone number

Use These Keys Anytime

0 Help

* Cancel or back up

*Not available on some systems.