

**FOR THOSE SEEKING A TECHNICAL CERTIFICATE OR
NOT WISHING TO DECLARE A MAJOR AT THIS TIME**

WARNING-In order to be eligible for Tennessee Lottery (Hope) Scholarship you must be seeking an Associate's degree. If you are receiving this scholarship and wish to declare a "double major" (both your current degree and this new certificate) please check this box _____ .

- [1] Students should consult with an Academic Advisor before completing this form!
- [2] If you have already filed an "Intent to Graduate" or "Request for Technical Certificate", and need to change your program for graduation, please email the records office. Do NOT submit this form to change your graduation information!
- [3] If you are a currently enrolled student and are submitting this form before the next term's registration begins, your major will be changed for the current term. Current students submitting this form AFTER registration begins for the next term, the major will be changed for the NEXT term. If you are an applicant the change of major will apply to your admissions application term.
- [4] Student's Name _____
- [5] Student's ID Number _____ Student's Phone Number __ (____) _____
- [6] Indicate your new major by completing **ONLY ONE** of the sections below. DO NOT COMPLETE MULTIPLE SECTIONS or form cannot be processed.
- [7] Student signature (required for processing) _____ Date _____

Columbia State Community College – TECHNICAL CERTIFICATE PROGRAMS

- | | | |
|---|--|---|
| <input type="checkbox"/> Advanced Integrated Industrial Technology | <input type="checkbox"/> Computer Networking | <input type="checkbox"/> Web Design Mobile Technologies |
| <input type="checkbox"/> Advanced Emergency Medical Technician (1 semester) | <input type="checkbox"/> EMT-Paramedic (1 year) | |
| <input type="checkbox"/> Business | <input type="checkbox"/> Emergency Medical Technician (1 semester) | |
| <input type="checkbox"/> Commercial Entertainment | <input type="checkbox"/> Film Crew Technology | |
| <input type="checkbox"/> Computed Tomography | <input type="checkbox"/> Hospitality and Tourism Management | |

NON-DEGREE: NO MAJOR (This category is not eligible for financial aid, VA benefits, or athletic eligibility)

- Non-degree (not working towards a degree or certificate)
- Transient student (attending Columbia State for one semester then returning to my current college)

OFFICE USE ONLY FOR PROCESSORS: Intent: NA Review (give form to Records if "Review" is circled)

Is the student currently a DEGREE major and checked the box above that they are receiving TN Hope? Y N (give form to Records if "Y" is circled)
Once form can be processed then continue below

VA: NA Review (give copy to Financial Aid if "Review" is circled)

Changing FROM degree TO NONE/Cert? Y N (give copy to Financial Aid if "Y" is circled)

If changing FROM NONE: Placement need? Y N • Documents? NA HS Coll ACT Other__ • Admit Type____ Student Type____

Date changes made _____ Initials _____ • Transfer Eval: NA Review _____ (give form to Records if "Review" is circled)

DATE SENT TO DIVISION: _____

Form COSCC-SB1c-COM-011-15-16

ACADEMIC DIVISION USE ONLY: New Advisor _____ Date Assigned _____ Initials _____