

**FACILITY RESERVATION SCHEDULE**

**COLUMBIA CAMPUS**

**Affiliated Entities contact the Internal Facility Coordinator and all Non-Affiliated Entities should contact the Office of Advancement to reserve facilities at the Columbia campus.**

<b><u>Building/Facility/Room</u></b>	<b><u>Hours of Operation</u></b>	<b><u>Internal Facility Coordinator</u></b>
<b>CLASSROOMS</b> Buildings: Clement, Health Sciences, Hickman, Walter, Warf & Webster Athletic Center	7:45 a.m. – 10:00 p.m., M-R 7:45 a.m. – 4:15 p.m., F	Administrative Secretary Academic & Student Programs & Services Telephone: 931.540.2520 lbosher@columbiastate.edu
<b>COMPUTER LABS*</b> Buildings: Clement, Health Sciences, Hickman, Library, Walter, Warf	7:45 a.m.-10:00 p.m., M-R 7:45 a.m. - 4:15 p.m., F	Information Systems Records Clerk Information Technology Telephone: 931.540.2650 helpdesk@columbiastate.edu
<b>DISTANCE LEARNING ROOMS</b> Hickman 121 and Warf 105	Determined by Event	Coordinator, Instructional Technology & Support Services Telephone: 931.540.2869 btrybalski@columbiastate.edu
<b>JONES STUDENT CENTER</b> Cafeteria Napier Room*	Determined by Event	Secretary, Office of Advancement Telephone: 931.540.2879 sthurston@columbiastate.edu
<b>LEDBETTER AUDITORIUM</b> Building: Clement	Determined by Event	Secretary, Office of Advancement Telephone: 931.540.2879 sthurston@columbiastate.edu
<b>WAYMON L. HICKMAN BLDG.</b> Cherry Theater Conference Room 104 Training Rooms 116, 122, 123	Determined by Event	Secretary, Office of Advancement Telephone: 931.540.2879 sthurston@columbiastat.edu
<b>WEBSTER ATHLETIC CENTER</b> Indoor/Outdoor Tracks Athletic Fields	Determined by Event	Administrative Secretary, Student Services Telephone: 931.540.2570 kgum@columbiastate.edu

\*These labs and rooms are not available for use by non-affiliated entities.

**EXTENDED CAMPUSES**

Williamson County Campus	Determined by Event	Campus Director – 615.790.4403
Lawrence County Campus	Determined by Event	Campus Director – 931.766.1603
Lewisburg Campus	Determined by Event	Campus Director – 931.270.0119
Clifton Campus	Determined by Event	Campus Director – 931.676.3000

**Note: Facilities are not available when the College is closed, unless the president grants an exception.**