INCOMPLETE GRADE REPORT FOR MILITARY SERVICE MEMBERS

1. Student's Name: _____

2. Student's ID Number: _____

3. Major: _____ Concentration: _____

4. Course ID and Title: _____

5. Semester and year enrolled in course: Fall _____ Spring _____ Summer _____

6. What work must be completed for award of grade? Write detailed explanation of type and forms of assessment.

   _____

   _____

   _____

7. Work described above constitutes _____ % of final grade.

8. Student's prior work averages to a grade of _____.

9. Instructor's signature: _____ Date _____

10. Signature of Dean for Course: _____ Date _____

11. Submit form to: Records (Registrar's) Office
                      1665 Hampshire Pike
                      Columbia, TN 38401
                      EMAIL: Records@columbiastate.edu
                      PHONE: 931.540.2581