**FOR THOSE SEEKING A TECHNICAL CERTIFICATE OR
NOT WISHING TO DECLARE A MAJOR AT THIS TIME**

WARNING-In order to be eligible for Tennessee Lottery (Hope) Scholarship you must be seeking an Associate's degree. If you are receiving this scholarship and wish to declare a "double major" (both your current degree and this new certificate) please check this box _____ .

[1] Students should consult with an Academic Advisor before completing this form!

[2] If you have already filed an "Intent to Graduate" or "Request for Technical Certificate", and need to change your program for graduation, please email the records office. Do NOT submit this form to change your graduation information!

[3] Majors are changed for currently enrolled students submitting this form on or before the last day of finals for the current term. **Forms submitted for a term that has ended must be approved by Financial Aid and Records**. For applicants, the change of major will apply to your admissions application term.

[4] Student's Name _____

[5] Student's ID Number _____Student's Phone Number__(_____)_____

[6] Indicate your new major by completing **ONLY ONE** of the sections below. DO NOT COMPLETE MULTIPLE SECTIONS or form cannot be processed.

[7] Student signature (required for processing) _____ Date _____

Columbia State Community College – TECHNICAL CERTIFICATE PROGRAMS

___ ACCELERATED Advanced Emergency Med Tech (1 semester)

___ Advanced Emergency Medical Technician (1 semester) ___ Emergency Medical Technician (1 semester)

___ Business ___ Engineering Systems Technology

___ Computed Tomography ___ Film Crew Technology

___ Computer Networking ___ Fire Science

___ Cyber Security ___ Hospitality and Tourism Management

___ EMT-Paramedic (1 year) ___ Web Design Mobile Technologies

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NON-DEGREE: NO MAJOR   (This category is not eligible for financial aid, VA benefits, or athletic eligibility)

___ Non-degree (not working towards a degree or certificate)

___ Transient student (attending Columbia State for one semester then returning to my current college)

OFFICE USE ONLY FOR PROCESSORS: Intent: NA   Review ____   **(give form to Records if "Review" is circled)**

Is the student currently a DEGREE major and checked the box above that they are receiving TN Hope? Y   N   **(give form to Records if "Y" is circled)**
Once form can be processed then continue below

VA: NA   Review ____   **(give copy to Financial Aid if "Review" is circled)**

Changing **FROM** degree TO NONE/Cert? Y   N   **(give copy to Financial Aid if "Y" is circled)**

If changing FROM NONE: Placement need? Y   N   •   Documents? NA HS Coll ACT Other__   •   Admit Type_____   Student Type_____

Date changes made _____ Initials _____   •   DATE SENT TO DIVISION: _____   *Form COSCC-SB1c-COM-08-07-20*

ACADEMIC DIVISION USE ONLY: New Advisor _____ Date Assigned _____ Initials _____